

MENTOR MEETING

NOTES SHEET



USE THIS WORKSHEET TO DOCUMENT KEY POINTS, ACTION ITEMS, AND FOLLOW-UP TASKS FROM EACH MENTOR MEETING TO ENSURE YOU CAPTURE AND IMPLEMENT THE GUIDANCE RECEIVED.

Date of Meeting:

Mentor's Name:

Meeting Goals:

Key Discussions:

Advice Given:

A large, empty rectangular box with a black border, designed for handwritten notes or typed text regarding advice given.

Action Items:

A large, empty rectangular box with a black border, designed for handwritten notes or typed text regarding action items.

Resources Mentioned:

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Next Meeting:

Personal Reflections: